BEACON
HR & payroll

Payroll Administration

The Payroll Administration module will integrate with other functional areas within the BEACON HR/Payroll system to generate accurate payments to the State's employees and contractors. Payroll Administration is fully integrated withTime Management, Personnel Administration and Benefits Administration, and utilizes the Accounts Payable module to produce payments. It also calculates payroll taxes on payments and deductions, and initiates vendor payments and postings to the general ledger.

Listed below are some of the key payroll-related benefits that have been identified as a result of the BEACON HR/Payroll System implementation.

- **Integration with HR**
  Personnel actions and changes to personal data automatically adjust employee payroll details (e.g. promotions, in-range adjustments, legislative increases).

- **Pay Stub Information**
  Employees will be able to view or print current pay stubs (and all past pay stubs processed in SAP) and W-2 information via Employee Self Service (ESS) whenever they wish.

- **Direct Deposit Set-Up**
  Employees will be able to set up and maintain multiple direct deposit accounts, including credit union deductions, via ESS.

- **Pay Adjustments**
  The pay adjustment process will be automated within the BEACON HR/Payroll system.